Kirklees Admission arrangements for community and voluntary controlled schools in 2026/27

Determined by Kirklees Cabinet on 11 February 2025

(Version 2 - following an Office of the Schools Adjudicator determination – December 2025)

Table of Contents

1. Kirklees admission arrangements 3

A. Introduction 3

B. Published Admissions Numbers (PANs) and Priority Admissions Areas (PAAs) 3

Published admission numbers (PANs) for community and voluntary controlled schools in Kirklees 3
The Net Capacity Calculation 3
Flexibility in setting PANs 4
PANs outside the range 4
Priority Admission Areas (PAAs) 4

C. Admission arrangements for Kirklees community and voluntary controlled schools for 2026/27 4

Admission Criteria 4
Linked infant and junior schools 5
Admission criteria for linked infant and junior schools 5
Notes 6

Application procedures 7

Transfer to secondary school 7
Transfer to junior or middle school 8
Admission to full-time school for rising five-year-old children 8
Late applications 8
Waiting lists 8
In-year admissions 8
Twins / multiple births 9
Tie Break arrangement for two equally ranked applications 9
Rising five-year-old children 9
Children of Service Personnel and Crown Servants 9
Admission of children outside normal age group (including summer born children) 9

D. Table of published admission numbers (PANs) 12

Secondary and middle provision 12
Middle provision 16
Primary provision 16

2. Kirklees schemes for school admissions in 2026/27 36

Introduction and purpose 36

Schemes 36

Kirklees admission authorities 36

A. Kirklees LA is the admission authority for all Kirklees community and voluntary controlled schools 37
B. Academies and free schools – state schools that are independent of the local authority. The governing body or academy trust is responsible for deciding who is given a place 39
C. The governing bodies are the admission authorities for the foundation (F) and trust (T) schools 42
D. The governing body are the admission authorities for the Roman Catholic voluntary aided (VA) school 42
2A. Kirklees coordinated schemes for relevant year of entry admissions for 2026/27 for rising fives, junior schools, middle schools and secondary schools 43

The application 43

Supplementary information form (SIF)* 44
The application process 44

Late and revised applications 48

Rising five-year-old admissions 48
Junior/middle admissions 48
Secondary school admissions 48

Waiting lists 49

Admissions outside normal admissions round **49**
Appeals **50**
Changes to the PAN by admission authorities **50**
Schools with assessment* or testing as part of the admission process **50**
(a)Batley Grammar School – fair banding assessment for entry into Year 7 50
(b)Heckmondwike Grammar School – ability testing 51
2B.Kirklees scheme for in-year admissions 2026/27 ..... **52**
In-year admissions 52
Assessment of a parent/carer's preference for Kirklees community and voluntary controlled schools 52
Kirklees schools where the governing body/academy trust is the admission authority 53
Offers of places to Kirklees parents/carers and appeals **54**
Waiting lists at academy, foundation, trust and voluntary aided schools 54
Waiting lists for Kirklees community and voluntary controlled schools 54
Availability of places 55
3. Timetables for Kirklees co-ordinated normal round admissions **56**
Rising 5-year-old, junior and middle school admissions **56**
Secondary school admissions **57**
4. Table of words and expressions used in this scheme **58**
Contact: **59**

1. Kirklees admission arrangements

A. Introduction

- These schemes are intended to comply with The School Admissions (Admission Arrangements and Co-ordination of Admission Arrangements) (England) Regulations 2012 and the School Admissions Code 2021. The School Admissions Code ('the Code') has been issued under Section 84 of the School Standards and Framework Act 1998 ('SSFA 1998'). The Code has been made following a consultation under Section 85(2) of the SSFA 1998.

- Some community or voluntary controlled schools in Kirklees may become an own admission authority by converting to academy status or changing category to trust or voluntary aided status during the life of these arrangements. Any school that becomes an own admission authority during the period of these schemes assumes the responsibilities of an admission authority from the date of change of status / category.

- Please consult the websites of Kirklees and other admission authorities to obtain the most up to date information.

B. Published Admissions Numbers (PANs) and Priority Admissions Areas (PAAs)

Published admission numbers (PANs) for community and voluntary controlled schools in Kirklees

- The attached table on page 10 indicates the proposed PAN for each school. This is the maximum number of places that the school can offer. The PAN relates to the normal year of entry, that is the age group at which pupils are or will normally be admitted to the school.

- Where a change is made to the PAN for a particular year of entry (the relevant year), it applies to that cohort of pupils only, at admission and then will apply as an admission limit in successive years as cohorts of pupil's progress through the school, unless a separate admission limit has been determined through a consultation process.

- In order to be consistent when proposing PANs for each community and voluntary controlled school the Kirklees LA considers the following:

The Net Capacity Calculation

- The internal measurement of a school produces a maximum number of workplaces and a minimum number which is normally 90% of the maximum. We call this 10% spread between the maximum and minimum workplaces the 'range'.

- The net capacity of a school is subsequently determined as the agreed PAN multiplied by the number of age groups at the school provided that this figure falls within the 'range' of workplaces. If a PAN is chosen which (when multiplied by the number of year groups) does not fall within that range, the Net Capacity is set as the nearer of either the maximum or the minimum number of workplaces.

- Nursery space is excluded from the net capacity measurement; therefore, this age group is also excluded from the calculation.

- The net capacity calculation estimates the impact of a sixth form group on the entire school and provides a proportion of a year group. For example, an 11 18 secondary school with a sixth form may have 5.42 year groups (five statutory age groups plus 0.42 equivalent full-size age groups of sixth form students).

Flexibility in setting PANs

- The range of workplaces calculated for each school allows Kirklees some discretion in setting the PAN to take account of a school's particular circumstances and governors' views. The Authority's expectation is that, in most cases, PANs will be set within the range with appropriate and realistic regard to the likely demand for places.

PANs outside the range

Kirklees may set a PAN above the range for the following reasons:

- to accommodate all in-area children who apply on time for the first year in school

- where it has been agreed that the school should expand

- where the school accepts that they can accommodate children above the range without the need for extra accommodation.

Priority Admission Areas (PAAs)

- In Kirklees each community and voluntary controlled school has an area identified as its Priority Admission Area (other LAs refer to catchment areas). A small number of schools share priority areas; these are known as shared priority admission areas. Full details of priority admission areas are available on the Kirklees Council website.

C. Admission arrangements for Kirklees community and voluntary controlled schools for 2026/27

Admission Criteria

If there are fewer applicants than there are places available, everyone who applies will be offered a place. When there are more applicants than there are places available there has to be a way of deciding which children are offered places. This is done by having admission criteria, also known as oversubscription criteria, which are considered in order. The Kirklees admission criteria for community and voluntary controlled schools are:

1. children in public care (looked after children) and all previously looked after children, including those children who appear (to the admission authority) to have been in state care outside of England and ceased to be as a result of being adopted;

2. children who live in the school's Priority Admission Area (PAA) who have a brother or sister attending from the same address at the date of admission (the sibling rule);

3. children who live in the school's PAA;

4. children who live outside the school's PAA who have a brother or sister attending from the same address at the date of admission (the sibling rule);

5. children who live outside the school's PAA.

Community and voluntary controlled schools will admit a child with Special Educational Needs where the school is named on the Education Health and Care Plan.

Linked infant and junior schools

There are several combinations of infant and junior schools in Kirklees. These are shown in the list below. The majority of children transfer from the infant school to the linked junior school. It is included to strengthen the admissions criteria for linked infant and junior schools to increase the continuity for children to a level comparable to that in an all-through primary school.

- Berry Brow I & N Academy and Newsome Junior Academy
- Birkby I & N School and Birkby Junior School
- Diamond Wood Community Academy and Ravensthorpe CE (VC) Junior School
- Earlsheaton Infant School and Bywell CE (VC) Junior School
- New Mill Infant School and New Mill Junior School
- Lindley CE Infant School and Lindley Junior School
- Manorfield I & N School and Staincliffe CE (VC) Junior School
- Netherhall Learning Campus – Netherhall St James (VC) C of E Infant and Nursery School and Netherhall Learning Campus Junior School
- Netherton I & N School* and South Crosland CE (VA) Junior School
- Pentland I & N School and Headfield CE (VC) Junior School
- Purlwell I & N School and Hyrstmount Junior School
- Reinwood I & N School and Reinwood Community Junior School
- Savile Town CE (VC) I & N School and Headfield CE (VC) Junior School
- Shaw Cross I & N School and Bywell CE (VC) Junior School
- Thornhill Lees CE (VC) I & N School and Headfield CE (VC) Junior School

*admissions to Netherton I & N School only.

Admission criteria for linked infant and junior schools.

If there are fewer applicants than there are places available, everyone who applies will be offered a place. When there are more applicants than there are places available there has to be a way of deciding which children are offered places. This is done by having admission criteria, also known as oversubscription criteria, which are considered in order. The Kirklees admission criteria for linked infant and junior, community and voluntary controlled schools are:

1. children in public care (looked after children) and all previously looked after children, including those children who appear (to the admission authority) to have been in state care outside of England and ceased to be as a result of being adopted;

2. children who live in the school's Priority Admission Area (PAA) who have a brother or sister attending either school from the same address at the date of admission (the sibling rule);

3. children who attend a listed infant school (with priority for the linked junior school)

4. children who live in the school's PAA;

5. children who live outside the school's PAA who have a brother or sister attending either school from the same address at the date of admission (the sibling rule);

6. children who live outside the school's PAA.

Community and voluntary controlled schools will admit a child with Special Educational Needs where the school is named on the Education Health and Care Plan.

Notes

- The definition of a 'looked after child' in England is a person under the age of 18 who is provided with accommodation by a local authority, acting in its social services capacity, for a continuous period of more than 24 hours, by agreement with the parents or in accordance with section 22 of the Children's Act 1989. Previously Looked After refers to those children who immediately after being looked after became subject to an adoption order, (under section 46 of the Adoption and Children Act 2002), Child Care Arrangement Order (under Section 8 of the Children Act 1989), or specialist guardianship order (under Section 14A of the Children Act 1989). Children looked after under an agreed series of short-term placements (respite care) are excluded.

- A child is regarded as having been in state care outside of England if they were in the care of or were accommodated by a public authority, a religious organisation, or any other provider of care whose sole or main purpose is to benefit society. Evidence must be provided by parents of the child's adoption from public care outside England.

- If a request for admission to school is made under the previously looked after (PLAC) criteria, an online supplementary information form (SIF) will need to be completed on the Kirklees Pupil Admissions website www.kirklees.gov.uk/admissions

- Children in priority 1 above may be admitted above the PAN.

- If we cannot agree to requests for admission in priorities 2 to 5 above (or 2 to 6 in the case of children attending a linked infant or junior school) without exceeding the PAN, we will give priority up to the PAN to children living nearest the school.

- Distance is measured in a straight line from a child's home address to the school. Measurements are calculated using six-figure National Grid Co-ordinates from the National Land and Property Gazetteer. This grid reference relates to a point that falls within the permanent building structure corresponding to the address. The boundary of the building structure for the address is from Ordnance Survey's MasterMap. For smaller, residential properties the grid reference marks a point near the centre of the building. For larger properties like schools with, for example, multiple buildings and large grounds, the grid reference relates to a point inside the main addressable building structure. The distance calculated is accurate to within 1 metre.

- For all-through schools located on two different sites, Kirklees LA will calculate the distance in a straight line from the applicant's home address to both sites and the shortest distance will be used for admission purposes for applications for all year groups. The year group the application is for and where that year group is taught is not part of the consideration, as this is an operational decision down to Headteacher / Governing Body discretion and could change outside of the admission arrangements consultation and determination process.

- 'Live' means the child's permanent home at the date when applications close or, if a significant house move is involved, the latest reasonable date before the final allocation of places (see page 5).

- Where a child's parents live at different addresses and the child spends time at each address we will consider a number of factors when deciding on the address that will be used for admissions purposes, including:

- the amount of time spent at each address

- which parent has parental responsibility for the child

- who receives child benefit for the child

- where the child is registered for medical and dental care

- any residency or custody orders made by the courts.

We will ask for documentary evidence to support information given about the above points.

- For children transferring from first or middle schools, we will give preference in priorities 2-5 above (up to the PAN) to children attending a first or middle school in the middle or secondary school PAA.

- A PAA means a geographical area determined by Kirklees in consultation with the governing body of the school. It is called this because children living there normally have priority for admission over children who live elsewhere. It is also referred to as the catchment area.

- Children with Education Health and Care Plans are admitted to mainstream schools, special units and special schools separately from the general admission policies, but we do ask families to complete the online application if they would like to name a mainstream school as one of their preferences.

- **It is important to note that attending a school nursery or pre-school setting on a school site does <u>not</u> give any priority for a place in that primary/infant school and there is no automatic transfer.**

Application procedures

Transfer to secondary school

- Kirklees residents will apply for a secondary school place by using the online Parent Portal on the Kirklees website. The application period will run from the week beginning **1 September 2025. The closing date for applications will be 31 October 2025.**

Transfer to junior or middle school

- Kirklees residents will apply for a junior or middle school place by using the online Parent Portal on the Kirklees website. The application period will run from the week beginning **1 September 2025. The closing date for applications will be 15 January 2026.**

Admission to full-time school for rising five-year-old children

- Kirklees residents will apply for admission to full-time school (rising five-year-old children) by using the online Parent Portal on the Kirklees website. The application period will run from the week beginning **1 September 2025. The closing date for applications will be 15 January 2026**.

Late applications

- Applications received after the appropriate closing date will be regarded as late unless, in Kirklees' judgment, there are significant and exceptional reasons for the lateness. Proof of special circumstances will be required.

- Late applications are not considered until all on-time applicants have been allocated places.

- Forms submitted after the closing date due to a significant house move will be regarded as on-time provided that documentary evidence to confirm the move is provided by the following deadlines in time for the allocation process.

- For year 7 and year 9 applications - It is expected the allocation process will take place on 19 January 2026. The latest reasonable date for evidence of a significant house move will be 30 November 2025.

- For Reception, year 3 and year 6 - It is expected that the allocation process will take place on 10 March 2026. The latest reasonable date for evidence of a significant house move will be 15 February 2026.

Waiting lists

- A child's name will automatically be placed on the waiting list for any Kirklees community or voluntary controlled school where they have been refused a place in the school's normal year of entry, eg, Year 7 at secondary school.

- The waiting lists will be held in admission criteria order and will close on 31 December 2026.

- For in-year admissions, the waiting list will be held for the remainder of the term for which they have applied for a place.

In-year admissions

- Kirklees residents who wish to apply for a place in the first year at a school after the first school day in September 2026, or to any other age group at any time, will apply on the In-year Common Application Form (ICAF).

Twins / multiple births

- A twin or sibling from a multiple birth can be admitted as an excepted pupil into an infant class, where admission of more than one of the siblings would exceed the infant class size limit of 30 pupils, such cases would be examined on an individual basis.

Tie Break arrangement for two equally ranked applications

- In the event of two or more children living equidistant from the school, eg, blocks of flats, the place will be decided by drawing lots, the first name drawn out of the bag will be offered the place.

Rising five-year-old children

- All children are entitled to a full-time place in the September following their fourth birthday. However, the legal starting age for full time education is the start of the term following the child's fifth birthday and parents may request their child's entry is deferred until later in the same school year or until the term after which the child reaches compulsory school age. The allocated place will be held for the child until the beginning of the term following the child's fifth birthday, but not beyond the beginning of the summer term. Summer born children who do not take up their allocated place in Reception by the beginning of the summer term will have their place withdrawn and will need to reapply for a place in year 1 for September.

- Parents can request that their child takes up the place part-time until the child reaches compulsory school age.

Children of Service Personnel and Crown Servants

- Kirklees Council is signed up to the armed forces Community Covenant, which is a pledge made by the government to ensure that the armed forces and their families are not disadvantaged as a result of their service. As part of the coordinated process applications from armed forces families are reviewed on an individual basis to ensure they are not disadvantaged, and, Kirklees LA may ask schools to consider admission over PAN if this is felt to be necessary.

- Children of service personnel and crown servants returning from overseas to live within Kirklees, will be allocated a school place (as long as one is available) in advance of their arrival. The application must be accompanied by an official letter declaring the relocation date and postal address. The allocation will be based upon the address at which the child will live when applying oversubscription criteria, as long as parents provide some evidence of their intended address.

Admission of children outside normal age group (including summer born children)

The vast majority of children and young people complete their primary and secondary education in school year groups according to their normal age group.

The National Curriculum sets out a clear, full and statutory entitlement to learning for all pupils. In addition, schools in Kirklees deliver an offer which supports access to high quality

differentiated education. This should, in the majority of cases, ensure that a pupil's curricular needs are met within their normal age group.

Parents may seek a place for their child outside of their normal age group, for example, if the child is gifted and talented or has experienced problems such as ill health, or is a summer born child (born between 1 April and 31 August), or has already been educated outside their normal age group by submitting a request in writing directly to the admission authority* of the school.

* Kirklees Council is the admission authority for community and voluntary controlled schools.
* The governing body is the admission authority for foundation and voluntary aided schools.
* The academy trust is the admission authority for academies and free schools.

All children must start full-time education once they reach compulsory school age. This is on 31 December, 31 March or 31 August following their fifth birthday – whichever comes first. If your child's fifth birthday is on one of those dates then they reach compulsory school age on that date. For example, if your child reaches compulsory school age on 31 March, they must start full-time education at the beginning of the next term (summer term that year).

There is no statutory barrier to children being educated out of their chronological year group, other than starting school at compulsory school age. The admission authority* for the school ultimately has responsibility for making the decision. All requests will be explored with the parent/carer on an individual basis

In the case of children born from 1 April to 31 August – known as summer born children the Department for Education (DfE) Summer born children starting school guidance states;

(They) do not need to start school until the September after their fifth birthday, a year after they could first have started school. This is when summer born children reach compulsory school age. This advice is to help you decide what would be best for your summer born child. It does not apply to children with education, health and care (EHC) plans.

Having special educational needs and disabilities (SEND) does not necessarily mean a child should delay starting school. It may be better for them to start school before compulsory school age so they can access the support available there.

If your child has an EHC plan or you are going through an EHC needs assessment and you wish them to start school in reception (not year 1) when they are 5, you should discuss this with your local authority.

If you have decided your summer born child will be starting school aged 5, and you want your child to start school in reception (rather than year 1), you will need to make a request in writing directly to the school's admission authority*.

You can register your request by writing to/emailing Pupil Admissions and parents should also contact the admission authority of the schools directly to make them aware of their request. All requests will be explored with the parent/carer on an individual basis.

Following a request being made the admission authority must decide whether a child starting school at compulsory school age should be admitted to reception or year 1. They must make this decision in the child's best interests and based on the circumstances of the case. The

government believes it is usually not in a child's best interests to miss the teaching that takes place during the reception year, and that it should be rare for a child to start school in year 1.

At the same time as making your request we advise, parents may if they wish (still apply online in the normal admission round for 2027, as if your child were going to start school at age 4 – even if you decide you want to delay their start until age 5 in line with the DfE's guidance to parents of summer born children.

All requests for Kirklees community and voluntary controlled schools will be considered by a panel of education experts after the relevant closing date for applications and the individual case will be considered. The panel will make a decision on the basis of the circumstances of the case and in accordance with the DfE non-statutory guidance, in the best interests of the child concerned. This will include taking account of the parent's views, information about the child's academic, social and emotional development, where relevant, their medical history and the views of a medical professional, whether they have previously been educated out of their normal age group, and whether they may naturally have fallen into a lower age group if it were not for being born prematurely. The views of the Headteacher of the preferred school will also be taken into account.

If the request is agreed but you want your child to transfer to a new school at any time, you will need to submit another request for admission out of the normal age group to the new admission authority. The admission authority of the new school will decide whether it is in your child's best interest to continue to be educated out of their normal age group however, but there is no duty to agree to such a request and a parent/carer cannot insist their child is educated out of their normal year group.

If a request is refused, there is no statutory right to appeal this decision.

D. Table of published admission numbers (PANs)

Secondary and middle provision

Secondary School	Category	PUBLISHED ADMISSION NUMBER 2025-2026	PUBLISHED ADMISSION NUMBER 2026-2027	Notes	Year 8 (yr 7 in 25/26)	Year 9 (yr 7 in 24/25)	Year 10 (yr 7 in 23/24)	Year 11 (yr 7 in 22/23)	Net cap range
All Saints Catholic College	VA	180	180	Own AA school.	180	180	180	180	814-905
Batley Girls High School	Academy	233	233	Information only. Own AA school.	233	233	243	243	-
Batley Grammar School	Free School (Academy)	130	130	Information only. Own AA school. Assuming all 30 pupils in the primary phase year 6 transfer to the secondary phase, there will be 130 places available. If less should transfer then further places will be offered accordingly.	130	130	130	130	-
BBG Academy	Academy	210	210	Information only. Own AA school.	210	210	210	210	-
Castle Hall Academy	Academy	180	180	Information only. Own AA school.	180	180	180	180 *(195)	-

Secondary School	Category	PUBLISHED ADMISSION NUMBER 2025-2026	PUBLISHED ADMISSION NUMBER 2026-2027	Notes	Year 8 (yr 7 in 25/26)	Year 9 (yr 7 in 24/25)	Year 10 (yr 7 in 23/24)	Year 11 (yr 7 in 22/23)	Net cap range
Colne Valley High School	Academy	287	287	Information only. Own AA school. *Admitted over PAN	287	287 *(293)	287	287	-
Heckmondwike Grammar School	Academy	210	210	Information only. Own AA school. No proposed change to PAN *Admission over PAN	210	180 *(210)	180 *(210)	180 *(210)	-
Holmfirth High School	Community	264	264		264	264	264	264	1320-1467
Honley High School	Academy	255	255	Information only. Own AA school.	255	255	255	255	-
King James's School	Academy	210	210	Information only. Own AA school. *Admitted over PAN.	210	210 *(217)	210	186*(210)	-
Manor Croft Academy	Academy	210	210	Information only. Own AA school.*Admitted over PAN	210	180 *(213)	180 *(210)	180 *(210)	-
Moor End Academy	Academy	210	210	Information only. Own AA school. *Admitted over PAN	210	210 *(215)	210	210	-
Netherhall Learning Campus - High School	Community	145	145	*Admitted over-PAN. Determined increase in PAN from 131 to 145	145	145 *(159)	145	145	626-709

Secondary School	Category	PUBLISHED ADMISSION NUMBER 2025-2026	PUBLISHED ADMISSION NUMBER 2026-2027	Notes	Year 8 (yr 7 in 25/26)	Year 9 (yr 7 in 24/25)	Year 10 (yr 7 in 23/24)	Year 11 (yr 7 in 22/23)	Net cap range
Newsome Academy	Academy	180	180	Information only. Own AA school.	180	180	183	183	
North Huddersfield Trust School	Trust	180	180	Information only. Own AA school. * Admitted over-PAN	180	180 *(210)	180 *(210)	180 *(210)	918-1020
Royds Hall, A SHARE Academy	Academy	172	172	Information only. Own AA school. * Admitted over-PAN	172	172 *(180)	172	172	-
Salendine Nook High School Academy	Academy	275	275	Information only. Own AA school. * Admitted over-PAN	275	275 *(285)	275	275	-
Shelley College, A SHARE Academy	Academy	360	360	Information only. Own AA school.			360	360	-
Spen Valley High School	Trust	190	190	Information only. Own AA school.	190	190	190	190 *(200)	966-1074
St John Fisher Catholic Voluntary Academy	Academy	198	198	Information only. Own AA school.	198	198	198	198	-
Thornhill Community	Academy	180	180	Information only. Own AA school.	180	180 *(195)	180	180 *(210)	-

Secondary School	Category	PUBLISHED ADMISSION NUMBER 2025-2026	PUBLISHED ADMISSION NUMBER 2026-2027	Notes	Year 8 (yr 7 in 25/26)	Year 9 (yr 7 in 24/25)	Year 10 (yr 7 in 23/24)	Year 11 (yr 7 in 22/23)	Net cap range
Academy, A SHARE Academy				*Admitted over PAN					
The Mirfield Free Grammar	Academy	221	221	Information only. Own AA school. *Admitted over PAN	221	221	221	221 *(250)	-
Upper Batley High School	Academy	150	150	Information only. Own AA school.	150	150 *(160)	150	150 *(160)	-
Westborough High School	Trust	180	180	Information only. Own AA school. *Admitted over PAN	180	180 *(200)	180	180 *(200)	991-1102
Whitcliffe Mount, A SHARE Academy	Academy	250	250	Information only. Own AA school.	250	250	250	250	-

Middle provision

Middle School	Category	PUBLISHED ADMISSION NUMBER 2025/2026	PUBLISHED ADMISSION NUMBER 2026/2027	Notes	Year 7	Year 8
Kirkburton Middle School	Academy	167	167	Information only. Own AA school.	173	167
Scissett Middle School	Academy	200	200	Information only. Own AA school.	200	200

Primary provision

Primary School	Category	PUBLISHED ADMISSION NUMBER 2025-2026	PUBLISHED ADMISSION NUMBER 2026-2027	Notes	Year 1 (Rec in 24/25)	Year 2 (Rec in 23/24)	Year 3 (Rec in 22/23)	Year 4 (Rec in 21/22)	Year 5 (Rec in 20/21)	Year 6 (Rec in 19/20)	Net cap range	PAN range
All Hallows' Primary CE (VA) School	VA	30	30	Information only. Own AA school	30	30	30	30	30	30	157-207	22-29
Ashbrow School	Community	60	60	-	60	60	60	60	60	60		
Batley Grammar School	Free School (Academy)	27	27	Information only. Own AA school.	27	27	27	27	27	26	-	-

Primary School	Category	PUBLISHED ADMISSION NUMBER 2025-2026	PUBLISHED ADMISSION NUMBER 2026-2027	Notes	Year 1 (Rec in 24/25)	Year 2 (Rec in 23/24)	Year 3 (Rec in 22/23)	Year 4 (Rec in 21/22)	Year 5 (Rec in 20/21)	Year 6 (Rec in 19/20)	Net cap range	PAN range
Batley Parish C of E Primary Academy	Academy	30	30	Information only. Own AA school.	30	30	30	30	30	30	210-240	30-34
Battyeford CE (VC) Primary School	VC	KS1 60 KS2 62	KS1 60 KS2 62	-	60	60	62	62	62	62	400-445	57-63
Beaumont Primary Academy	Academy	90	90	Information only. Own AA school.	90	90	90	90	90	90	-	-
Berry Brow I & N School	Community	60	60	-	60	60	-	-	-	-	180-201	60-67
Birdsedge First School	Academy	15	15	Information only. Own AA school.	15	15	15	15	15	-	-	-
Birkby I & N School	Community	120	120	-	120	150	-	-	-	-	423-471	141-157
Birkby Junior School	Community	150	150	-	-	-	-	150	150	150		
Birkenshaw CE (VC) Primary School	VC	60	60	-	60	60	60	60	60	60	378-420	54-60
Birstall Primary Academy	Academy	30	30	Information only. Own AA school.	30	30	30	30	30	30	-	-

Primary School	Category	PUBLISHED ADMISSION NUMBER 2025-2026	PUBLISHED ADMISSION NUMBER 2026-2027	Notes	Year 1 (Rec in 24/25)	Year 2 (Rec in 23/24)	Year 3 (Rec in 22/23)	Year 4 (Rec in 21/22)	Year 5 (Rec in 20/21)	Year 6 (Rec in 19/20)	Net cap range	PAN range
Boothroyd Primary Academy	Academy	90	90	Information only. Own AA school.	90	90	90	90	90	90	-	-
Brambles Primary Academy	Academy	60	60	Information only. Own AA school.	60	60	60	60	60	60	-	-
Brockholes CE (VC) J & I School	VC	30	30	-	30	30	30	30	30	30	189-210	27-30
Bywell CE (VC) Junior School	VC	97	97	-	-	-	-	97	97	97	351-390	87-97
Carlinghow Academy	Academy	50	50	Information only. Own AA school.	50	50	50	50	50	50	-	-
Carlton J & I School	Community	KS1 30 KS2 33	KS1 30 KS2 33	-	30	30	33	33	33	33	214-238	30-34
Christ Church CE Academy	Academy	30	30	Information only. Own AA school.	30	30	30	30	30	30	-	-
Clough Head J & I School	Community	12	12	-	12	12	12	12	12	12	52-90	7-12

Primary School	Category	PUBLISHED ADMISSION NUMBER 2025-2026	PUBLISHED ADMISSION NUMBER 2026-2027	Notes	Year 1 (Rec in 24/25)	Year 2 (Rec in 23/24)	Year 3 (Rec in 22/23)	Year 4 (Rec in 21/22)	Year 5 (Rec in 20/21)	Year 6 (Rec in 19/20)	Net cap range	PAN range
Co-op Academy Smithies Moor	Academy	30	30	Information only. Own AA school.	30	30	60	60	60	60	-	-
Crossley Fields J & I School	Community	89	60	Reduction in PAN from 89 to 60.	89	89	89	89	89	89	565-628	80-89
Crow Lane J I & N School	Trust	30	30	Information only. Own AA school.	30	30	30	30	30	30	210-236	30-33
Crowlees CE (VC) J & I School	VC	60	60	-	60	60	60	60	60	60	367-418	52-59
Cumberworth CE (A) First School	VA	20	20	Information only. Own AA school.	20	20	20	20	20		90-120	15-20
Dalton (J I & N) School	Community	70	70	-	70	70	70	70	70	70	420-470	60-67
Denby CE (A) First School	VA	10	10	Information only. Own AA school.	10	10	10	10	10	-	45-60	7-10

Primary School	Category	PUBLISHED ADMISSION NUMBER 2025-2026	PUBLISHED ADMISSION NUMBER 2026-2027	Notes	Year 1 (Rec in 24/25)	Year 2 (Rec in 23/24)	Year 3 (Rec in 22/23)	Year 4 (Rec in 21/22)	Year 5 (Rec in 20/21)	Year 6 (Rec in 19/20)	Net cap range	PAN range
Denby Dale F & N School	Community	KS1 30 KS2 33	KS1 30 KS2 33		30	30	33	33	33	-	141-180	23-30
Diamond Wood Community Academy	Academy	120	90	Information only. Own AA school. Consulted on reduction in PAN from 120 to 90	120	120	-	-	-	-	-	-
Earlsheaton Infant School	Academy	40	40	Information only. Own AA school	40	40	-	-	-	-	108-120	36-40
East Bierley CE(VC) Primary School	VC	30	30	-	30	30	30	30	30	30	210	30
Eastborough J I & N School	Community	30	30	-	30	30	30	30	30	30	189-210	27-30
Emley First School	Community	25	25	-	25	25	25	25	25	-	135-150	22-25
Farnley Tyas CE (VC) First School	VC	10	10	-	10	10	10	10	10	-	45-63	7-10

Primary School	Category	PUBLISHED ADMISSION NUMBER 2025-2026	PUBLISHED ADMISSION NUMBER 2026-2027	Notes	Year 1 (Rec in 24/25)	Year 2 (Rec in 23/24)	Year 3 (Rec in 22/23)	Year 4 (Rec in 21/22)	Year 5 (Rec in 20/21)	Year 6 (Rec in 19/20)	Net cap range	PAN range
Field Lane J I & N School	Academy	30	30	Information only. Own AA school.	30	30	30	30	30	30	-	-
Fieldhead Primary Academy	Academy	30	30	Information only. Own AA school.	30	30	30	30	30	30	-	-
Fixby J & I School	Community	45	45	-	45	45	45	45	45	45	290-323	41-46
Flockton CE (VC) First School	VC	15	15	-	15	15	15	15	15		90-117	15-19
Golcar J I & N School	Trust	60	60	Information only. Own AA school.	60	60	60	60	60	60	375-420	53-60
Gomersal Primary School	Community	60	60	-	60	60	60	60	60	60	378-420	54-60
Gomersal St Mary's CE (VC) Primary School	VC	30	30	-	30	30	30	30	30	30	157-206	22-29
Grange Moor Primary School	Community	15	15	-	15	15	15	15	15	15	105-120	15-17
Hade Edge J & I School	Community	14	14	-	14	14	14	14	12	12	52-90	7-12

Primary School	Category	PUBLISHED ADMISSION NUMBER 2025-2026	PUBLISHED ADMISSION NUMBER 2026-2027	Notes	Year 1 (Rec in 24/25)	Year 2 (Rec in 23/24)	Year 3 (Rec in 22/23)	Year 4 (Rec in 21/22)	Year 5 (Rec in 20/21)	Year 6 (Rec in 19/20)	Net cap range	PAN range
Hanging Heaton CE (VC) J & I School	VC	20	20	-	20	20	20	20	20	20	105-141	15-20
Hartshead J & I School	Community	12	12	-	12	12	12	12	12	12	52-90	7-12
Headfield CE (VC) Junior School	VC	150	150	-	-	-		150	150	150	567-630	141-157
Headlands CE (VC) J I & N School	VC	60	60	-	60	60	60	60	60	60	367-414	52-59
Healey J I & N School	Academy	55	55	Information only. Own AA school.	55	55	55	55	55	55	-	-
Heaton Avenue, A SHARE Primary Academy	Academy	60	45	Information only. Own AA school. Consulted on decrease in PAN from 60 to 45.	60	60	60	60	60	60	-	-
Heckmondwike Primary School	Trust	60	60	Information only. Own AA school.	60	60	60	60	60	60	378-420	54-60
Helme CE (VA) J & I School	Academy	20	20	Information only. Own AA school.	20	20	20	20	20	20	-	-

Primary School	Category	PUBLISHED ADMISSION NUMBER 2025-2026	PUBLISHED ADMISSION NUMBER 2026-2027	Notes	Year 1 (Rec in 24/25)	Year 2 (Rec in 23/24)	Year 3 (Rec in 22/23)	Year 4 (Rec in 21/22)	Year 5 (Rec in 20/21)	Year 6 (Rec in 19/20)	Net cap range	PAN range
Hepworth J & I School	Community	16	16	-	16	16	16	16	16	16	105-117	15-16
High Bank J I & N School	Community	20	20	-	20	20	20	20	20	20	105-143	15-20
Highburton CE (VC) First School	Academy	30	30	Information only. Own AA school.	30	30	30	30	30			
Hightown J I & N School	Community	30	30	-	30	30	30	30	30	30	210	30
Hillside Primary School	Academy	45	45	Information only. Own AA school.	45	45	45	45	45	45	-	-
Hill View Academy	Academy	30	30	Information only. Own AA school.	30	30	30	30	30	30	-	-
Hinchliffe Mill J & I School	Community	16	16	-	16	16	16	16	16	16	103-115	15-16
Holme J & I School	Community	6	6	-	6	6	6	6	6	5	0-42	0-6
Holmfirth J I & N School	Community	KS1 30 KS2 34	KS1 30 KS2 34	-	30	30	34	34	34	34	206-229	29-32

Primary School	Category	PUBLISHED ADMISSION NUMBER 2025-2026	PUBLISHED ADMISSION NUMBER 2026-2027	Notes	Year 1 (Rec in 24/25)	Year 2 (Rec in 23/24)	Year 3 (Rec in 22/23)	Year 4 (Rec in 21/22)	Year 5 (Rec in 20/21)	Year 6 (Rec in 19/20)	Net cap range	PAN range
Holy Spirit Catholic Primary Academy	Academy	30	30	Information only. Own AA school.	30	30	30	30	30	30	-	-
Honley CE (VC) J I & N School	VC	66	KS1 60	Reduction in PAN from 66 to 60 and removal of additional 2 places at KS2 for 26-27	66	66	66	66	66	66	470	66/68
Hopton Primary School	Community	45	45	-	45	45	45	45	45	45	346-385	49-55
Howard Park Community School	Community	30	30	-	30	30	30	30	30	30	210-240	30-34
Hyrstmount Junior School	Community	90	60	Reduction in PAN from 90 to 60	-	-	-	90	90	90	329-366	82-91
Kaye's Academy	Academy	KS1 30 KS2 32	KS1 30 KS2 32	Information only. Own AA school.	30	30	32	32	32	32	-	-
Kirkburton CE (A) First School	VA	24	24	Information only. Own AA school.	24	24	24	24	24	-	135-168	22-28

Primary School	Category	PUBLISHED ADMISSION NUMBER 2025-2026	PUBLISHED ADMISSION NUMBER 2026-2027	Notes	Year 1 (Rec in 24/25)	Year 2 (Rec in 23/24)	Year 3 (Rec in 22/23)	Year 4 (Rec in 21/22)	Year 5 (Rec in 20/21)	Year 6 (Rec in 19/20)	Net cap range	PAN range
Kirkheaton Primary School	Academy	60	30	Information only. Own AA school. Consulted on reduction in PAN from 60 to 30.	60	60	60	60	60	60	-	-
Lepton CofE Primary Academy	Academy	KS1 30 KS2 33	KS1 30 KS2 33	Information only. Own AA school.	30	30	33	33	33	33	-	-
Lindley CE Infant School	Academy	120	120	Information only. Own AA school.	120	120	-	-	-	-	-	-
Lindley Junior School	Academy	120 *(124)	120	Information only. Own AA school. *Admission over PAN	-	-		120 *(124)	120 *(124)	120 *(124)	-	-
Linthwaite Ardron CE (A) J & I School	VA	30	30	Information only. Own AA school.	30	30	30	30	30	30	157-203	22-29
Linthwaite Clough J I & E Y School	Academy	45	30	Own AA school. Reduction in PAN from 45 to 30	45	45	45	45	45	45	262-297	37-42

Primary School	Category	PUBLISHED ADMISSION NUMBER 2025-2026	PUBLISHED ADMISSION NUMBER 2026-2027	Notes	Year 1 (Rec in 24/25)	Year 2 (Rec in 23/24)	Year 3 (Rec in 22/23)	Year 4 (Rec in 21/22)	Year 5 (Rec in 20/21)	Year 6 (Rec in 19/20)	Net cap range	PAN range
Littletown J I & N School	Trust	25	25	This school is consulting during the same window as the LA – see school website for further details. Own AA school.	25	25	25	25	25	25	157-177	22-25
Lowerhouses C of E Primary School	Academy	30	30	-	30	30	30	30	29	29	207-231	29-33
Lydgate J & I School	Community	45	45	-	45	45	45	45	45	45	295-328	42-46
Manorfield I & N School	Academy	60	60	Information only. Own AA school	60	90	-	-	-	-	-	-
Marsden I & N School	Community	60	60	-	60	60	-	-	-	-	162-180	54-60
Marsden Junior School	Academy	60	60	Information only. Own AA school	-	-	-	60	60	60	-	-
Meltham CE (VC) Primary School	VC	60	60	-	60	60	60	60	60	60	398-443	56-63

Primary School	Category	PUBLISHED ADMISSION NUMBER 2025-2026	PUBLISHED ADMISSION NUMBER 2026-2027	Notes	Year 1 (Rec in 24/25)	Year 2 (Rec in 23/24)	Year 3 (Rec in 22/23)	Year 4 (Rec in 21/22)	Year 5 (Rec in 20/21)	Year 6 (Rec in 19/20)	Net cap range	PAN range
Meltham Moor Primary School	Academy	30	30	Information only. Own AA school.	30	30	30	30	30	30	-	-
Mill Lane J I & E Y School	Community	25	25	-	25	25	25	25	25	25	157-194	22-27
Millbridge, A SHARE Primary Academy	Academy	45	45	Information only. Own AA school.	45	47	47	47	47	47	-	-
Moldgreen Community Primary School	Community	60	60	**Determined increase in PAN from 50 to 60	60	60	60	60	50	50	378-420	54-60
Moorlands Primary School	Community	90	90	-	90	90	90	90	90	90	567-630	81-90
Mount Pleasant Primary School	Community	90	90	-	90	90	90	90	90	90	596-663	85-94
Netherhall Learning Campus Junior School	Community	75	55	Reduction in PAN from 75 to 55	-	-	-	75	90	90	315-350	78-87
Netherhall St James CofE (VC) I&N School	VC	55	55	-	55	90	-	-	-	-	221-246	73-82

Primary School	Category	PUBLISHED ADMISSION NUMBER 2025-2026	PUBLISHED ADMISSION NUMBER 2026-2027	Notes	Year 1 (Rec in 24/25)	Year 2 (Rec in 23/24)	Year 3 (Rec in 22/23)	Year 4 (Rec in 21/22)	Year 5 (Rec in 20/21)	Year 6 (Rec in 19/20)	Net cap range	PAN range
Netherthong Primary School	Community	KS1 30 KS2 32	KS1 30 KS2 32	-	30	30	32	32	32	32	199-222	28-32
Netherton I & N School	Academy	60	60	Information only. Own AA school.	60	60	-	-			-	-
Newsome Junior School	Community	60	60	-	-	-	-	60	60	60	216-240	54-60
New Mill Infant School	Academy	60	60	Information only. Own AA school.	60	60	-	-			-	-
New Mill Junior School	Academy	60	60	Information only. Own AA school.	-	-	-	60	60	60	-	-
Nields J I & N School	Community	30	30	-	30	30	30	30	30	30	157-196	22-28
Norristhorpe J & I School	Community	60	60	-	60	60	60	60	60	60	367-419	52-59
Oak CE(VC) Primary School	VC	60	60	-	60	60	60	60	60	60		
Old Bank Academy	Academy	25	15	Information only. Own AA school.	25	25	25	25	25	25	-	-

Primary School	Category	PUBLISHED ADMISSION NUMBER 2025-2026	PUBLISHED ADMISSION NUMBER 2026-2027	Notes	Year 1 (Rec in 24/25)	Year 2 (Rec in 23/24)	Year 3 (Rec in 22/23)	Year 4 (Rec in 21/22)	Year 5 (Rec in 20/21)	Year 6 (Rec in 19/20)	Net cap range	PAN range
				Consulted on a reduction in PAN to 15								
Orchard Primary Academy School	Academy	50	50	Information only. Own AA school	50	50	50	52	52	52	-	-
Our Lady Of Lourdes Catholic Primary Academy	Academy	30	30	Information only. Own AA school.	30	30	30	30	30	30	-	-
Overthorpe C of E Academy	Academy	30	30	Information only. Own AA school.	30	42	42	42	42	42	-	-
Paddock J I & N School	Trust	50	50	Information only. Own AA school.	50	50	50	50	50	50	298-332	42-47
Park Road J I & N School	Community	30	30	-	30	30	30	30	30	30	198-220	28-31
Pentland I & N School	Community	49	30	Reduction in PAN from 49 to 30	49	49	-	-	-	-	146-163	49-54
Purlwell I & N School	Community	90	60	Consulted on reducing PAN from 90 to 60 – 1 supportive	90	90	-	-	-	-	243-270	81-90

Primary School	Category	PUBLISHED ADMISSION NUMBER 2025-2026	PUBLISHED ADMISSION NUMBER 2026-2027	Notes	Year 1 (Rec in 24/25)	Year 2 (Rec in 23/24)	Year 3 (Rec in 22/23)	Year 4 (Rec in 21/22)	Year 5 (Rec in 20/21)	Year 6 (Rec in 19/20)	Net cap range	PAN range
				response received								
Ravensthorpe CE(VC) Junior School	VC	108	108					108	108	108	392-436	98-109
Reinwood Community Junior School	Community	90	90					90	90	90	324-360	81-90
Reinwood I & N School	Community	90	90		90	90					297-330	99-110
Roberttown CE (VC) J & I School	VC	34	34		34	34	34	34	34	34	210-240	30-34
Rowley Lane J I & N School	Community	KS1 60 KS2 66	KS1 60 KS2 66		60	60	66	66	66	66	420-470	60-67
Royds Hall, A SHARE Academy – Luck Lane, A SHARE Primary Academy	Academy	60	45	Information only. Own AA school. De-almalgamation of Royds Hall and Luck Lane Primary has been approved by the DfE. Information	60	60	60	60	60	60	-	-

Primary School	Category	PUBLISHED ADMISSION NUMBER 2025-2026	PUBLISHED ADMISSION NUMBER 2026-2027	Notes	Year 1 (Rec in 24/25)	Year 2 (Rec in 23/24)	Year 3 (Rec in 22/23)	Year 4 (Rec in 21/22)	Year 5 (Rec in 20/21)	Year 6 (Rec in 19/20)	Net cap range	PAN range
				presented here represents the position prior to implementation of this de-amalgamation. Consulted on decrease in PAN from 60 to 45.								
Savile Town CE (C) I & N School	VC	60	30	Consulted on reducing PAN from 60 to 30 – no comments received	60	60					169-188	56-63
Scapegoat Hill J & I School	Community	12	12		12	12	12	12	12	12	52-90	7-12
Scholes J & I School	Academy	KS1 30 KS2 33	KS1 30 KS2 33		30	30	33	33	33	33	201-224	28-32
Scholes Village Primary School	Community	30	30		30	30	30	30	30	30	189-210	27-30
Scissett CE Academy	Academy	30	30 (KS1) 32 (KS2)	Information only. Own AA school.	30	30	32	32	32		-	-

Primary School	Category	PUBLISHED ADMISSION NUMBER 2025-2026	PUBLISHED ADMISSION NUMBER 2026-2027	Notes	Year 1 (Rec in 24/25)	Year 2 (Rec in 23/24)	Year 3 (Rec in 22/23)	Year 4 (Rec in 21/22)	Year 5 (Rec in 20/21)	Year 6 (Rec in 19/20)	Net cap range	PAN range
Shaw Cross I & N School	Community	60	60		60	60					162-180	54-60
Shelley First School	Academy	30	30	Information only. Own AA school.	30	34	34	34	34		-	-
Shepley First School	Community	30	30		30	30	30	30	30		170-189	28-31
Skelmanthorpe Academy	Academy	30	30	Information only. Own AA school.	30	30	30	30	30		-	-
Slaithwaite CE (VC) J & I School	VC	23	23		23	23	23	23	23	23	154-172	22-24
South Crosland CE (A) Junior School	VA	60	60	Information only. Own AA school.				60	60	60	210-234	52-58
Spring Grove J I & N School	Community	30	30		30	30	30	30	30	30	209-233	29-33
St Aidan's CE Academy	Academy	30	30	Information only. Own AA school.	30	30	30	30	30		-	-

Primary School	Category	PUBLISHED ADMISSION NUMBER 2025-2026	PUBLISHED ADMISSION NUMBER 2026-2027	Notes	Year 1 (Rec in 24/25)	Year 2 (Rec in 23/24)	Year 3 (Rec in 22/23)	Year 4 (Rec in 21/22)	Year 5 (Rec in 20/21)	Year 6 (Rec in 19/20)	Net cap range	PAN range
St John's CE (A) J & I School	VA	30	30	Information only. Own AA school.	30	30	30	30	30	30	199-222	28-31
St John's CE (C) Primary School	VC	30	30		30	30	30	30	30	30	162-180	54-60
St Joseph's Catholic Academy (Dewsbury)	Academy	KS1 30 KS2 32	KS1 30 KS2 32	Information only. Own AA school.	30	30	32	32	32	32	-	-
St Joseph's Catholic Academy (Huddersfield)	Academy	50	45	Information only. Own AA school. Consulted on reduction in PAN from 50 to 45	50	50	50	45	45	45	-	-
St Mary's Catholic Primary Academy	Academy	45	45	Information only. Own AA school.	45	45	45	45	45	45	-	-
St Patrick's Catholic Primary Academy (Batley)	Academy	35	35	Information only. Own AA school.	35	35	35	35	35	35	-	-
St Patrick's Catholic Primary Academy (Huddersfield)	Academy	60	60	Information only. Own AA school.	60	60	60	60	60	60	-	-

Primary School	Category	PUBLISHED ADMISSION NUMBER 2025-2026	PUBLISHED ADMISSION NUMBER 2026-2027	Notes	Year 1 (Rec in 24/25)	Year 2 (Rec in 23/24)	Year 3 (Rec in 22/23)	Year 4 (Rec in 21/22)	Year 5 (Rec in 20/21)	Year 6 (Rec in 19/20)	Net cap range	PAN range
St Paulinus Catholic Primary Academy	Academy	60	60	Information only. Own AA school.	60	60	60	60	60	60	-	-
St Peter's CE (A) J I & N School	VA	30	30	Information only. Own AA school.	30	30	30	30	30	30	189-210	27-30
St Thomas CE(VC) Primary School	VC	60	60	-	60	60	60	60	60	60	378-420	54-60
Staincliffe CE (VC) Junior School	VC	90	60	Reduction in PAN from 90 to 60	-	-	-	90	90	90	322-358	80-89
Thornhill J & I School	Academy	60	60	Information only. Own AA school.	60	60	60	60	60	60	-	-
Thornhill Lees CE(VC) I & N School	VC	90	90	-	90	90	-	-	-	-	243-270	81-90
Thurstonland Endowed (VC) First School	VC	12	12	-	12	12	12	12	12		45-77	7-12
Upperthong J & I School	Community	KS1 30 KS2 32	KS1 30 KS2 32	-	30	30	32	32	32	32	189-210	27-30

Primary School	Category	PUBLISHED ADMISSION NUMBER 2025-2026	PUBLISHED ADMISSION NUMBER 2026-2027	Notes	Year 1 (Rec in 24/25)	Year 2 (Rec in 23/24)	Year 3 (Rec in 22/23)	Year 4 (Rec in 21/22)	Year 5 (Rec in 20/21)	Year 6 (Rec in 19/20)	Net cap range	PAN range
Warwick Road J I & N School	Community	48	48	-	48	48	48	48	48	48	312-347	44-49
Wellhouse J & I School	Community	12	12	-	12	12	12	12	12	12	52-90	7-12
Westmoor Primary School	Community	60	60	-	60	60	60	60	60	60	450-500	
Whitechapel Church of England Primary School	VC	60	60	-	60	60	60	60	60	60	420	60
Wilberlee J & I School	Community	12	12	-	12	12	12	12	12	12	52-84	7-12
Windmill CE (VC) Primary school	VC	60	60	-	60	60	60	60	60	60	378-420	54-60
Woodside Green, A SHARE Academy	Academy	50	50	Information only. Own AA school.	50	50	50	50	50	50	-	-

2. Kirklees schemes for school admissions in 2026/27

Introduction and purpose

- These schemes are intended to comply with The School Admissions (Admission Arrangements and Co-ordination of Admission Arrangements) (England) Regulations 2012 and the School Admissions Code 2021.
- Kirklees LA will co-ordinate normal round admission arrangements with all of the admission authorities responsible for school admissions within Kirklees and with other neighbouring local authorities.
- Some community or voluntary controlled schools in Kirklees may become an own admission authority by converting to academy status or changing category to trust or voluntary aided status during the life of these arrangements. Any school that becomes an own admission authority during the period of these schemes assumes the responsibilities of an admission authority from the date of change of status / category.
- Please consult the websites of Kirklees and other admission authorities to obtain the most up to date information.

Schemes

A. Kirklees coordinated schemes for normal (relevant) year of entry admissions for 2026/27 for rising 5-year-olds, junior schools, middle schools and secondary schools: page 41 - 49.

B. Kirklees scheme for in-year admissions 2026/27 page 50 – 53.

Section 3 shows the timetables for implementing these schemes.

Section 4 explains the meanings of expressions (marked *) used in these schemes.

Kirklees admission authorities

In Kirklees the admission authorities* for schools at the time of publication on the website are listed below.

Some Kirklees community or voluntary controlled schools may have changed category to academy or trust status before the 2026 admissions round. The relevant schemes in this document will apply to any school that becomes an own admission authority from the date of the change to own admission authority. Details will be updated on the Kirklees and school websites.

A. Kirklees LA is the admission authority for all Kirklees community and voluntary controlled schools

Community schools

Primary

- Ashbrow School
- Birkby I & N School
- Birkby Junior School
- Carlton J & I School
- Clough Head J & I School
- Crossley Fields J & I School
- Dalton School
- Denby Dale F & N School
- Emley First School
- Fixby J & I School
- Gomersal Primary School
- Grange Moor Primary School
- Hade Edge J & I School
- Hartshead J & I School
- Hepworth J & I School
- High Bank J I & N School
- Hightown J I & N School
- Hinchliffe Mill J & I School
- Holme J & I School
- Holmfirth J I & N School
- Hopton Primary School
- Howard Park Community School
- Hyrstmount Junior School
- Kaye's F & N School
- Lydgate J & I School
- Marsden I & N School
- Mill Lane Primary School
- Moldgreen Community Primary School

- Moorlands Primary School
- Mount Pleasant Primary School
- Netherhall Learning Campus Junior School
- Netherthong Primary School
- Norristhorpe J & I School
- Park Road J I & N School
- Pentland I & N School
- Purlwell I & N School
- Reinwood Community Junior School
- Reinwood I & N School
- Rowley Lane J I & N School
- Scapegoat Hill J & I School
- Scholes Village Primary School
- Shaw Cross I & N School
- Shepley First School
- Spring Grove J I & N School
- Upperthong J & I School
- Warwick Road J I & N School
- Wellhouse J & I School
- Westmoor Primary School
- Wilberlee J & I School

Secondary

- Holmfirth High School
- Netherhall Learning Campus High School

Voluntary controlled schools

Primary

- Battyeford CE (VC) Primary School
- Birkenshaw CE (C) Primary School
- Brockholes CE (VC) J & I School
- Bywell CE (VC) Junior School
- Crowlees CE (VC) J & I School

- East Bierley CE (VC) Primary School
- Farnley Tyas CE (VC) First School
- Flockton CE (VC) First School
- Gomersal St Mary's CE (VC) Primary School
- Hanging Heaton CE (VC) J & I School
- Headfield CE (C) Junior School
- Headlands CE(VC) J I & N School
- Honley CE (VC) Junior, Infant & Nursery School
- Meltham CE (VC) Primary School
- Netherhall St James CE (VC) I & N School
- Oak CE (VC) Primary School
- Ravensthorpe CE (VC) Junior School
- Roberttown CE (VC) J & I School
- Savile Town CE (VC) I & N School
- Slaithwaite CE (VC) J & I School
- St John's CE (C) Primary School
- St Thomas CE (VC) Primary School
- Staincliffe CE (VC) Junior School
- Thornhill Lees CE (VC) I & N School
- Thurstonland Endowed (VC) First School
- Whitechapel C of E Primary School
- Windmill CE (VC) Primary School

B. Academies and free schools – state schools that are independent of the local authority. The governing body or academy trust is responsible for deciding who is given a place

Academies and free schools

Primary

- Batley Grammar School
- Batley Parish C of E Primary Academy
- Beaumont Primary Academy
- Berry Brow I & N Academy
- Birdsedge First School

- Birstall Primary Academy
- Boothroyd Primary Academy
- Brambles Primary Academy
- Carlinghow Academy
- Christ Church CE Academy
- Co-op Academy Smithies Moor
- Diamond Wood Community Academy
- Earlsheaton Infant School
- Eastborough Academy
- Fieldhead Primary Academy
- Field Lane J I & N School
- Healey J I & N School
- Heaton Avenue, A SHARE Primary Academy
- Heckmondwike Primary Academy
- Helme Church of England Academy
- Highburton CE(VC) First Academy
- Hillside Primary School
- Hill View Academy
- Holy Spirit Catholic Primary Academy
- Kirkheaton Primary School
- Lepton CE Primary Academy
- Lindley Church of England Infant School
- Lindley Junior School
- Linthwaite Clough J I & EY School
- Lowerhouses C of E Primary School
- Luck Lane Primary, a SHARE Primary Academy
- Manorfield I & N School
- Marsden Junior School
- Meltham Moor Primary School
- Millbridge Junior Infant & Nursery School, A SHARE Primary Academy
- Netherton I & N School
- New Mill Infant School
- New Mill Junior School

- Newsome Junior Academy
- Nields Academy
- Old Bank Academy
- Orchard Primary Academy
- Our Lady of Lourdes Catholic Primary Academy
- Overthorpe CofE Academy
- Scholes (Holmfirth) Junior & Infant School
- Scissett CE Academy
- Shelley First School
- Skelmanthorpe Academy
- St Aidan's CE Academy
- St Joseph's Catholic Academy, Dalton
- St Joseph's Catholic Primary Academy, Dewsbury
- St Mary's Catholic Primary Academy
- St Patrick's Catholic Primary Academy, Huddersfield
- St Patrick's Catholic Primary Academy, Birstall
- St Paulinus Catholic Primary Academy
- Thornhill J & I School
- Woodside Green, A SHARE Primary Academy

Middle

- Kirkburton Middle School
- Scissett Middle School

Secondary

- Batley Girls' High School
- Batley Grammar School
- BBG Academy
- Castle Hall Academy
- Colne Valley High School
- Heckmondwike Grammar School
- Honley High School
- King James's School
- Manor Croft Academy

- Moor End Academy
- Newsome Academy
- Royds Hall, A SHARE Academy
- Salendine Nook High School Academy
- Shelley College, A SHARE Academy
- St John Fisher Catholic Voluntary Academy
- The Mirfield Free Grammar School
- Thornhill Community Academy, A SHARE Academy
- Upper Batley High School
- Whitcliffe Mount – A SHARE Academy

C. The governing bodies are the admission authorities for the foundation (F) and trust (T) schools

Governing bodies

Primary

- Crow Lane Primary & Foundation Stage School
- Golcar J I & N School
- Littletown Junior Infant and Nursery School
- Paddock J I & N School

Secondary

- North Huddersfield Trust School
- Spen Valley High School
- Westborough High School

D. The governing body are the admission authorities for the Roman Catholic voluntary aided (VA) school

Roman Catholic voluntary aided (VA) school

Secondary

- All Saints Catholic College, Specialist in Humanities

2A. Kirklees coordinated schemes for relevant year of entry admissions for 2026/27 for rising fives, junior schools, middle schools and secondary schools

The relevant year is the normal year of admission

Rising five-year-old admissions

Children should normally enter full-time education in the school year in which their fifth birthday occurs.

- Reception class is the relevant year.

Junior and middle school admissions

- Year 3 is the relevant year for transfer from infant to junior school
- Year 6 is the relevant year for transfer from first to middle school in Shelley area.

Secondary school admissions

Transfers from junior, primary or middle school to secondary school.

- Year 7 is the relevant year except for;
    - Shelley College – year 9

Deferred entry in Reception

Children do not have to be in full-time education until the start of the term following their fifth birthday and may defer their entry to school as follows:-

Date of birth between 1.9.21 and 31.12.21 – may defer entry until start of the Spring term i.e. January 2027.

Date of birth between 1.1.22 and 31.8.22 – may defer entry until start of the Summer term i.e. April 2027.

If a child has a date of birth between **1.4.22 and 31.8.22** and the parent does not wish them to begin school until **September 2027** (their latest legal starting date) **they will have to give up the allocated Reception place** and re-apply for a place in Year 1. Details about summer born children admissions can be found on page 9).

The application

- Parents apply online for their child's school place via the Kirklees Parent Portal. This can be accessed via the Kirklees website.

- The Kirklees Parent Portal should only be used by Kirklees residents.
- Parent/carers can express up to three preferences, ranked in priority order, for the school at which it is preferred that the child should be educated.
- Kirklees LA will not disclose a parent/carer's order of preference during the allocation process, prior to offer day.
- The parent/carer may name state-funded schools in Kirklees or any other LA.

Supplementary information form (SIF)*

- Own admission authority schools (see page 37 - 40) may require parent/carers to complete a Supplementary Information Form (SIF).
- SIFs are only used to provide the extra information required by the school's admission criteria which is not available on the Kirklees online application.
- A SIF must be returned to the school.
- A SIF is required as well as the Kirklees online application.
- If the Kirklees online application has been completed, but not a SIF, the preference is still valid and must be considered. If it is not possible to consider the preference fully without the supplementary information, the applicant should be ranked lower than those applicants who met the criteria fully.
- Where a SIF is required, the school should follow up any that have not been received.
- If a request for admission to school is made under the previously looked after (PLAC) criteria, an online supplementary information form (SIF) will need to completed on the Kirklees Pupil Admissions website www.kirklees.gov.uk/admissions

The application process

Rising five-year-old admissions

- Parents/carers of children who attend a Kirklees early years setting will receive notification of when it is time to apply for their child's school place. Kirklees will also widely publicise this information.
- Parents/carers in Kirklees must complete an online application via the Kirklees Parent Portal to apply for their child's school place. The Kirklees Parent Portal and website also informs parents when a SIF needs to be completed so the relevant school can assess the child's eligibility for a school place.
- Parents/carers will receive an email when their online application has been submitted and then when it has been downloaded.

Schools are asked to:-

- let parents/carers know about the online application process.
- support parent/carers to apply online and on time for their child's school place. Schools will be asked to help Kirklees LA chase up any parents who have not applied before the deadline.
- advise parents of children living in other LA's to apply to their home LA for their school place.
- advise parents that no priority is given to children attending the school's nursery, where applicable, when allocating school places.

Junior and middle school admissions

- At the start of **year 2** in an infant school or **year 5** in a Shelley pyramid first school Kirklees parents/carers need to apply for their child's school place via the Kirklees Parent Portal.
- Parents/carers will be sent details via their child's current school of when to complete the online application. The Kirklees Parent Portal and website also informs parents when a SIF needs to be completed so the relevant school can assess the child's eligibility for a school place.
- Parents/carers will receive an email when their online application has been submitted and then when it has been downloaded.

To support on time applications, the child's present school is asked to :-

- let parents/carers know about the online application process and distribute correspondence from Admissions about the application process to pupils.
- support parent/carers to apply online and on time for their child's school place. Schools will be asked to help Kirklees LA chase up any parents who have not applied before the deadline.
- advise parents of children living in other LA's to apply to their home LA for their school place.

Secondary school admissions

- At the start of a **year 6** in a primary / junior school or **year 8** in a Shelley pyramid middle school parents/carers need to apply for their child's school place via the Kirklees Parent Portal.
- Parents/carers will be sent details via their child's current school of when to complete the online application. The Kirklees Parent Portal and website also informs parents when a SIF needs to be completed so the relevant school can assess the child's eligibility for a school place.
- Parents/carers will receive an email when their online application has been submitted and then when it has been downloaded.

To support on time applications, the child's present school is asked to:-

- let parents/carers know about the online application process and distribute correspondence from Admissions about the application process to pupils.

- support parent/carers to apply online and on time for their child's school place. Schools will be asked to help Kirklees LA chase up any parents who have not applied before the deadline.

- advise parents of children living in other LA's to apply to their home LA for their school place.

Procedure for preferences expressed for Kirklees schools

- The procedure applies equally to preferences for Kirklees schools received from Kirklees residents and from residents of other LAs.

- For a **Kirklees community or voluntary controlled school** Kirklees LA will determine each application by reference to Kirklees published admissions criteria, the order of priority in which that application for the school is ranked.

- For an **own admission authority school** (see pages 37 - 40) Kirklees LA will send details of applications to the governing body/academy trust of the school. The governing body / academy trust will determine the order of priority in which that application is ranked and provide the Kirklees LA with a list which ranks all the applications for that school.

Provision of information to other local authorities

- Kirklees LA will supply another LA with details about a child in a Kirklees school, who is resident in the other LA, to provide the child with the appropriate common application form.

- Parents/carers resident in Kirklees who wish to express a preference for a school in another LA must name the school as one of the preferences on a Kirklees online application.

- Kirklees LA will supply another LA with details of any application made by a Kirklees parent/carer for a school maintained by that other LA.

- Kirklees LA will advise another LA of the eligibility of any child resident in that other LA for a place in a Kirklees school.

Procedures for a Kirklees academy, foundation, trust or VA school

This scheme requires the governing body/academy trust of a school in Kirklees which is an admissions authority to:

- Follow the Kirklees application procedure.

- Ensure that all applications are made via the Kirklees Parent Portal.

- Be responsible for the provision, completion by applicants and retention of any SIF which the governing body/academy trust finds necessary to apply its own admission criteria. (Kirklees LA will ensure that SIFs are available on its website or paper copies can be obtained from Kirklees

Pupil Admissions. A prompt will also appear on the Kirklees Parent Portal when a parent names a school that requires a SIF as one of their preferences).

- Determine by reference to the school's admission criteria the order of priority in which each and every application is ranked, after they have received information from Kirklees about all the applications for the year for their school.
- Notify the Kirklees LA of their decision according to the timetable on page 54 and 55.
- Ensure that a decision to grant or refuse a place at that school is only communicated to the parent/carer by the Kirklees LA, on behalf of the governing body/academy trust.

Procedure for offers of places to parents/carers

- Where a Kirklees child qualifies for a place at one or more schools, and following any necessary liaison with other LAs, Kirklees LA will determine and offer the one school which is ranked as the parent/carer's highest preference where the child qualifies.
- Where a Kirklees child does not qualify for a place at any of the parent/carer's preferences a place will be offered at the school designated by Kirklees to serve the parent/carer's address or, if no such place is available, the nearest appropriate Kirklees school where a place is available. Nearest means the shortest distance from the child's home to the school measured in a straight line.
- Kirklees LA will notify the governing body/academy trust of any school on page 37 – 40 (or other LA) of a Kirklees decision to offer or refuse a place at such a school.

Offers of places to Kirklees parents/carers and appeals

- National offer day for rising five year old admissions is **16 April 2026**
- National offer day for junior and middle school admissions is **16 April 2026**
- National offer day for secondary school admissions is **2 March 2026**
- On the national offer day Kirklees LA will send notification to Kirklees parent/carers of any Kirklees decision to offer or refuse a place at any school in Kirklees or other authority for which the parent/carer has applied.
- Offers or refusals of places will only be made by the Kirklees LA, albeit on behalf of the governing body/academy trust of an academy, foundation, trust or voluntary aided school or other authority, as appropriate.
- If the child does not qualify for any of the parent/carer's preferred schools and provided the child is resident in Kirklees, a place will be offered at the school designated by Kirklees to serve the parent/carer's address or, if no such place is available, the nearest appropriate Kirklees school where a place is available. Nearest means the shortest distance from the child's home to the school measured in a straight line.

- The notification will also give reasons why the child is not being offered a place at a parent/carer's higher preference school (where appropriate) and include information about the statutory right of appeal and how to accept or refuse an offer.

Processing online applications for the normal entry admissions round

- The normal entry admission round for Kirklees children is defined as any determination of online applications for the relevant year made under this coordinated scheme before the national offer date (see above).
    - The processing of online applications for the normal entry admissions round will be as follows:-
    - **The initial allocation :** To assess and allocate a place for all online applications which were received on time or deemed to be on time from parents/carers resident in Kirklees and other LAs.
    - **The second allocation :** To assess and allocate a place (as soon as possible after the first allocation) for all online applications which were received late from parents/carers resident in Kirklees and other LAs.
    - **Waiting lists :** After the offer day, unsatisfied higher preferences for a school are placed on that school's waiting list which is held by the admission authority for the school as listed on page 35 – 40. Preferences which cannot be satisfied which are received after the offer day are similarly placed on a school's waiting list.

Late and revised applications

Rising five-year-old admissions

- Closing date for applications **15 January 2026**
- Planned allocation date **10 March 2026**

Junior/middle admissions

- Closing date for applications **15 January 2026**
- Planned allocation date **10 March 2025**

Secondary school admissions

- Closing date for applications **31 October 2025**
- Planned allocation date **19 January 2026**
- Applications received after the closing date without significant and exceptional reasons will be treated as late.

- Late applications will not be included in the initial process which will be confined to on-time applications. Late applications will be included in the second allocation process.

- Where applications are received after the closing date, in Kirklees' judgement for significant and exceptional reasons, for example a move into Kirklees, the LA will endeavour to include the application in the initial allocation process. Proof of such special circumstances will be required. Proof of change of address will be accepted up to the latest reasonable date before the allocation date for school places (see page 6 for the deadlines). This exception to the closing date only applies to Kirklees schools, other Local Authorities may have their own conditions for accepting late applications.

- After the closing date parents/carers will not be able to change their preferences (including a change to the order) unless there is a genuine reason for doing so, for example, a significant house move. Following the offer of places a parent/carer may request a place at a school which has not previously been considered. However, a parent/carer may not have more than three "live" preferences at any time.

Waiting lists

- Waiting lists for community and voluntary controlled schools are held by Kirklees LA from the offer day and close at the end of one term which is determined to be on the last day in December.

- Waiting lists for own admission authority schools (see pages 37 - 40) are held by the governing body/academy trust for a period of time determined by the admissions authority.

- The names on the waiting lists for a school will be children:

- whose parent/carer has expressed a preference for that school but who were offered a lower preference school or an alternative school.

- (only at the parent/carer's written request) whose parent/carer has expressed a preference for that school but who were offered a higher preference school.

- As vacancies occur, the allocation of places to children on a waiting list will be determined by the same admission authority as the initial allocation and according to that admission authority's published admission criteria (treating on-time and late applications equally).

- The offer of places from the waiting lists will only be made by the Kirklees LA. Where the offer is for a place at an academy, foundation, trust or voluntary aided school, it will be made on behalf of the governing body/academy trust of the academy, foundation, trust or voluntary aided school and following consultation with the school.

Admissions outside normal admissions round

- Admissions outside the normal admissions round means any admissions other than those determined under this scheme.

- Applications received for any other age group, or the relevant age group made after the first school day, will be processed under the Kirklees scheme for in-year admissions.

- Please see details on pages 50 -53.

Appeals

A parent/carer who has been unsuccessful in obtaining a place at a school for which they have expressed a preference can appeal to an Independent Appeal Panel (except for a child who has been permanently excluded from two schools).

- For community and voluntary controlled schools parents/carers should contact Kirklees admissions team or look at the website for full information.

- For voluntary aided schools, free schools, trust schools and academies parents/carers should contact the school to enquire about the appeal process

- For schools outside Kirklees parents/carers should contact the other local authority to enquire about the appeal process.

Changes to the PAN by admission authorities

Governing bodies / academy trusts of Kirklees own admission authority schools **must**

- Notify the LA in writing of any intention to increase the school's PAN and publish the change on the school's website.

- Following determination of the PAN, notify the LA if they intend to admit above PAN, in good time to allow the LA to deliver its coordination responsibilities effectively according to the timetable on page 54 and 55.

Schools with assessment* or testing as part of the admission process

(a)Batley Grammar School – fair banding assessment for entry into Year 7

- All children applying to Year 7 at Batley Grammar School will take a fair banding assessment to ensure a comprehensive intake. This is **not** a selective entrance test.

- Applicants will be placed into one of four ability bands based on the score achieved in the Granada Learning (Learning) Assessment Non Verbal Reasoning test, which will be taken by all applicants to Year 7 at Batley Grammar School.

- Applicants will be placed in bands, such that, wherever possible, there are an equal number in each band.

- Places will be allocated, as far as possible, such that, an equal number are given in each band and represent the proportion indicated in each of the identified postal code areas below.

- Banding will enable Batley Grammar School to achieve an intake representative of the ability range of applicants to the school.

- Children who have not taken the banding test (apart from children in care, or adopted children who have been in care, who must always be given priority) will be considered after children who sat the banding test. They will be prioritised on the basis of the oversubscription criteria. All applicants will be offered fair access to the test and will be reminded of the date, times and location available to sit the test.

- To ensure that we are meeting the needs of parents in the Batley and Birstall area children will be accepted from an area which will be split into a defined inner catchment area (WF17) and an outer catchment area (all other postal codes). 45% of places will be allocated to pupils in WF17 0--; WF17 8-- and WF17 9--; a further 45% of places will be allocated to WF17 5--, WF17 6--, and WF17 7--, whilst the remaining 10% of places will be allocated to pupils from the other postal code areas with preference given to those living in WF12 7; WF13 4; WF16 9; LS27 0, BD11 1 and BD19 4. Oversubscription criteria will be applied to the bands in each of these groups.

- In order to be eligible for a place parents must make the school one of their three preferences on their local authority application. In addition to the application to their home local authority, parents are required to complete the school supplementary information form and return this to Batley Grammar School. There is a strict deadline of 3.00pm on Friday 31 October 2025 for return of the School Registration/Supplementary Information Form to be returned to Batley Grammar School. A copy of the school registration form is available on the school and the local authority's websites or can be obtained from the school office.

- Forms received by the deadline will be considered first.

(b)Heckmondwike Grammar School – ability testing

- Heckmondwike Grammar School is a selective school and admission is based on the results of an entrance test. Eleven year olds take the entrance test in the Autumn term preceding the September of entry. Papers test a range of reasoning skills in a variety of contexts and they are designed to be predictors of likely future performance. A selection of familiarisation questions will be placed on the school website late in the summer term preceding each test.

- The outcome of the test is communicated to parents by mid October 2025, prior to the deadline for submission of the application for a high school place to the local authority.

- Parent/carers should note that passing the test does not constitute the offer of a place and that the parent/carer must wait until the offer day on 2 March 2026 to be notified by their home LA at which school they are to be offered a place.

- Parents are required to register online for their child's entrance test. Please see the school's website for more information.

2B.Kirklees scheme for in-year admissions 2026/27

This scheme is written to reflect that Kirklees LA intends to move towards a digital by design process which means a move away from paper applications. Once implemented this will be a change in the administrative process and means all applications are expected to be online. This will support Kirklees being able to adapt to the potential for in-year co-ordination.

In-year admissions

In-year applications are those made during the school year for the normal year of admission and those made for admission to age groups other than the normal year of admission.

The Kirklees in-year common application form (ICAF)

All applications for an in-year admission to a Kirklees school **can** be made on the Kirklees **In-year Common Application Form (ICAF).** This includes applications from parents/carers resident outside Kirklees.

Supplementary Information Form (SIF)

- Own admission authority schools (see pages 37 - 40) may require parent/carers to complete a Supplementary Information Form (SIF).
- SIFs are only used to provide the extra information required by the school's admission criteria which is not available on the ICAF.
- A SIF must be returned to the school.
- A SIF is required **as well** as an ICAF.
- If an ICAF has been completed, but not a SIF, the preference is still valid and must be considered. If it is not possible to consider the preference fully without the supplementary information, the applicant should be ranked lower than those applicants who meet the criteria fully.
- Where a SIF is required, the school should follow up any that have not been received.
- If a request for admission to school is made under the previously looked after (PLAC) criteria, an online supplementary information form (SIF) will need to be completed on the Kirklees Pupil Admissions website www.kirklees.gov.uk/admissions

Assessment of a parent/carer's preference for Kirklees community and voluntary controlled schools

The following applies equally to preferences for Kirklees schools made on the Kirklees ICAF received from Kirklees residents and residents from other LAs.

This scheme requires the Kirklees community or voluntary controlled school to:

- Contact Kirklees pupil admissions regularly to confirm the availability of places at the school.
- Kirklees admissions will
    - confirm whether the school has vacancies in the year group required
    - confirm by reference to the Kirklees oversubscription criteria the order of priority in which a parent/carer's preference is ranked in relation to other applications for that school.
    - where there are more applications than places available, determine by reference to the Kirklees LA published admission criteria the order of priority in which all applications are ranked.

The offer or refusal of a place is only communicated to the parent/carer by Kirklees LA as the Admission Authority.

Kirklees schools where the governing body/academy trust is the admission authority

This scheme requires the admission authority to forward a copy of the ICAF to the LA within 2 school days of the parent submitting the application.

This scheme requires the governing body/academy trust to:

- Check the School Access Module daily for new applications.
- Be responsible for the provision, completion by applicants and retention of any SIF which the governing body/academy trust finds necessary to apply its own admission criteria. The Kirklees pupil admissions team will ensure that SIFs are available on its website or paper copies can be obtained from Kirklees Pupil Admissions.
- Communicate the availability of places within 2 school days to the Kirklees pupil admissions team when requested.
- Where there are more applications than places available, determine by reference to the school's published admission criteria the order of priority in which all applications are ranked.
- Inform the Local Authority by 1 August whether they intend to be part of the local authority's in-year co-ordination scheme (where this is offered)
- To set out on the school's website by 31 August 2026 how in-year applications will be dealt with
- Communicate the offer or refusal of a place to the parent/carer (or the parent/carer's home LA) and notify the Kirklees pupil admissions team of the application and its outcome as soon as reasonably practicable but should aim to do so within 2 school days.

Offers of places to Kirklees parents/carers and appeals

The relevant admissions authority (as noted on pages 35 - 40) will send out to a parent/carer in writing a decision to offer or refuse a place at the school. They should aim to do this within 10 school days but they must do this within **15 school days** of the application being received at the school A copy of the decision should be sent to the Kirklees Pupil admissions team.

The offer will specify a start date as agreed with the school. This should normally be the first day of the next school term where no significant house move has taken place. Where a child has moved into Kirklees and is without a school place, or has moved a significant distance within Kirklees, the offer should specify a start date as soon as possible.

The refusal must give reasons why the child is not being offered a place at a parent/carer's preferred school (where appropriate) and include information about :-

- the statutory right of appeal,
- how to accept or refuse an offer
- the availability of assistance with school transport.

Waiting lists at academy, foundation, trust and voluntary aided schools

Where a parent/carer has been refused a place for their child at a preferred academy, foundation, trust or voluntary aided school, the child's name will be placed on a waiting list for that school according to the admissions policy of that school and the family will be given the right of appeal.

Waiting lists for Kirklees community and voluntary controlled schools

Kirklees LA will keep a waiting list for each Kirklees community and voluntary controlled school as follows:

- Where a parent/carer has been refused a place for their child at a preferred community or voluntary controlled school, the child's name will be placed on a waiting list for that school.
- The waiting list will be kept for the remainder of the term for which they have applied for a place.
    - The names on the waiting lists for the school will also include children from normal round admissions:
    - whose parent/carer had expressed a preference for that school but who were offered a lower preference school or an alternative school.
    - (only at the parent/carer's written request) whose parent/carer had expressed a preference for that school but who were offered a higher preference school.

The child's name will remain on the waiting list for the remainder of the term for which they have applied for a place. As vacancies occur, the allocation of places to children on a waiting list will be determined by Kirklees LA according to the published admission criteria (taking no account of the length of time children have been on a waiting list).

The offer of places from the waiting lists will only be made by the Kirklees LA and will be for an immediate start.

Availability of places

If a parent/carer is requesting a change of school because of a house move, or if a child has not been offered a place in a timely fashion, Kirklees LA will offer a place at the school designated by Kirklees to serve the parent/carer's new address, or if no such place is available, the nearest appropriate Kirklees school where a place is available. Nearest means the shortest distance from the child's home to the school measured in a straight line (see page 5).

In some circumstances Kirklees LA may decide to allocate a place immediately at the nearest appropriate Kirklees School where a place is available, following an individual assessment of an application.

3. Timetables for Kirklees co-ordinated normal round admissions

Rising 5-year-old, junior and middle school admissions

Description	Date
The online application process opens via the Kirklees Parent Portal	Monday 1 September 2025
Batley Grammar School SIF deadline (applicable for rising 5-year-old applications)	3pm Thursday 15 January 2026 - to be confirmed
Closing date for online applications and SIF's	Thursday 15 January 2026
Kirklees LA sends information about applications for schools in other LAs to those LAs	Wednesday 4 February 2026
Kirklees LA sends information about applications to Kirklees academy, foundation, trust and VA schools	Friday 20 February 2026
Kirklees academy, foundation, trust and VA schools send lists of pupils qualifying, and not qualifying, for places to Kirklees LA notify Kirklees LA of any intention to admit above PAN, and specify the PAN	Friday 27 February 2026
Kirklees decides provisional offers including extra-district children applying for Kirklees schools and notifies other LAs	Tuesday 10 March 2026
Provisional offers reviewed to take account of information from other LAs, results sent to other LAs/admission authorities	Tuesday 17 March 2026
Kirklees and other LAs exchange information on confirmation of offers to be made	Tuesday 24 March 2026
Statutory National Offer Day	Thursday 16 April 2026
Appeals	June 2026 onwards

Secondary school admissions

Description	Date
The online application process opens via the Kirklees Parent Portal	Monday 1 September 2025
Batley Grammar School SIF deadline	3pm Friday 31 October 2025 – to be confirmed
Closing date for online applications and SIF's	Friday 31 October 2025
Kirklees LA sends information about applications for schools in other LAs to those LAs	Friday 14 November 2025
House move	Friday 28 November 2025
Kirklees LA sends information about applications to Kirklees academy, foundation, trust and VA schools	Wednesday 10 December 2025
Kirklees academy, foundation, trust and VA schools send lists of pupils qualifying, and not qualifying, for places to Kirklees LA notify Kirklees LA of any intention to admit above PAN, and specify the PAN	Friday 19 December 2025
Kirklees decides provisional offers including extra-district children applying for Kirklees schools and notifies other LAs	Monday 12 January 2026
Provisional offers reviewed to take account of information from other LAs, results sent to other LAs/admission authorities	Monday 19 January 2026
Kirklees and other LAs exchange information on confirmation of offers to be made	Friday 6 February 2026
Statutory National Offer Day	Monday 2 March 2026
Appeals	April/May 2026 onwards

4. Table of words and expressions used in this scheme

Term	Definition
Admissions authority (AA)	The body which decides admissions to a school, and which makes arrangements for its admission appeals.
ICAF	Kirklees common application form for in-year transfer to a school
In-year admission	In-year applications are those made during the school year for the normal year of admission and those made for admission to age groups other than the normal year of admission.
Distance	Distance is measured in a straight line from a child's home address to the school. Measurements are calculated using six-figure National Grid co-ordinates from the National Land and Property Gazetteer. This grid reference relates to a point that falls within the permanent building structure corresponding to the address. The boundary of the building structure for the address is from Ordnance Survey's Master Map. For smaller, residential properties the grid reference marks a point near the centre of the building. For larger properties like schools with, for example, multiple buildings and large grounds, the grid reference relates to a point inside the main addressable building structure. The distance calculated is accurate to within 1 metre.
Kirklees	Kirklees Council or, as the context requires, its administrative area.
LA	The local authority. In Kirklees, Kirklees Council is the local authority.
Normal (relevant) admissions round	Admissions for the relevant year arising from offers made under these schemes.
Normal (relevant) year	The first age group in a school. • Reception class at infant, first and primary schools • Year 3 at junior schools • Year 6 at the two middle schools in the Shelley Pyramid • Year 7 at most Kirklees secondary schools • Year 9 at Shelley College

Term	Definition
Testing / Assessment	Determination of academic ability by testing is part of the admission procedure for Heckmondwike Grammar School. Batley Grammar School's assessment is used to ensure students from a range of abilities are offered a place through the fair banding system, this is not the same as the assessment procedures for Heckmondwike Grammar School. The deadline for the Registration/Supplementary Information Form for year 7 applications to Batley Grammar School should be returned by 3.00pm on 31 October 2025. The deadline for the Registration/Supplementary Information Form for primary places is 3.00pm on 15 January 2026. Parents are required to register their child for the entrance exam to Heckmondwike Grammar School. The date for the entrance exam and the date you will be notified of the entrance exam result are to be confirmed. Please see the school's website for more information.
SIF	Supplementary Information form
Trust school	A trust school is a foundation school with a charitable foundation

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